

THE
AUDITORIUM
AT CLARA

EST. 2016
SACRAMENTO, CALIFORNIA

AUDITORIUM RENTAL GUIDE

Last updated 1/1/2022

GOT QUESTIONS? START HERE.

CLARA's Rentals & Events team is a small one. Please review this guide for answers to frequently asked questions before reaching out to the Rentals & Events Coordinator to check date availability and discuss your specific event. We will respond to emails within two business days.

Small team + lots of projects = we really love email.

Having your details in writing makes it easier to give your event the personal attention it deserves. We want to make sure we're giving you clear, consistent, and accurate information. Plus, a lot of times, it's just faster -- for you and us. Win!

**REACH OUR RENTALS & EVENTS COORDINATOR AT
RENTALS@CLARAMIDTOWN.ORG**

**IMAGINE YOUR EVENT IN THIS SUN-FILLED
PERFORMANCE, MEETING, AND EVENT SPACE
WITH HARDWOOD FLOORS, HIGH CEILINGS,
LARGE WINDOWS, AND FRESH WHITE WALLS.**

Your rental of the AUDITORIUM at CLARA also includes:

HOUSE SOUND SYSTEM W/ TWO SPEAKERS & SUBWOOFER

RESERVATION PRICING INCLUDES 1 WIRED MIC; ADDITIONAL WIRED & WIRELESS MICS ARE AVAILABLE

THEATRICAL LIGHTING RIG FOR AN ENHANCED LOOK

16FT. GREY PIPE AND DRAPE BACKDROP

WI-FI ACCESS

ON-SITE SUPERVISOR FOR FACILITY SUPPORT + ACCESS

CALENDAR LISTING ON CLARAMIDTOWN.ORG FOR PUBLIC EVENTS

150 PADDED FOLDING CHAIRS

6 X 6FT. FOLDING TABLES





HOURS OF OPERATION **MONDAY - SUNDAY FROM 9AM - 11PM**

THREE-HOUR MINIMUM FOR ALL RESERVATIONS.

10% PREMIUM PER HOUR FOR RESERVATIONS OUTSIDE REGULAR
OPERATING HOURS (SUBJECT TO APPROVAL / STAFF AVAILABILITY)

PEAK RATE: \$90/hr

Friday - Sunday | 12 - 11pm

OFF PEAK RATE: \$60/hr

Friday - Sunday | 9am - 12pm

Monday - Thursday | 3 - 11pm

EARLY BIRD RATE: \$50/hr

Monday - Thursday | 9am - 3pm

10% NON-PROFIT DISCOUNT

25% PREMIUM FOR NON-CULTURAL EVENTS

FRIENDS OF CLARA

CLARA is proud to provide space for many local nonprofits, businesses and cultural groups. Here are just a few that have recently held events here.

*Stories on Stage Sacramento • 5Rhythms • MadYoga
Sacramento Gay Men's Chorus • TwoPoint4 Dance Theater
McKeever School of Irish Dance • Sacramento Ballet
Voices of California • Sacramento Preparatory Music Academy
SLAM Events • AIM Dance Lab • Sacramento Guitar Society
Wellspace Health • Miss Black Sacramento Scholarship Pageant
Activism Articulated • Tango on Broadway • Capital Stage
Ecstatic Dance Republic • Sacramento Australian Football Club
Alliance Francaise Sacramento • FemWINism • Sacramento Alliance
for Regional Arts • Balanced Body, Inc • ESM Prep • Blues Broads
Royal Scottish Country Dance Society • Sacramento County
Sacramento Region Community Foundation • Resolute Circles
Midtown Vanguard Jazz • Sacramento City Unified School District
Midtown Neighborhood Association • Dream, Inc*

As well as many private events featuring local, independent artists.



@STORIESONSTAGESACRAMENTO



RENTAL ADDITIONS

YOU MAY BRING IN ANY SOUND/LIGHTING/FURNITURE THAT SUITS YOUR EVENT'S NEEDS -- BUT HERE'S HOW WE CAN SUPPORT YOU:

FITTED LINENS FOR 6ft. TABLES *(6 available)* (\$10 EACH)

HI-TOP COCKTAIL TABLES + LINEN (\$25/EACH)

PROJECTOR + PROJECTION SCREEN (\$50)

WIRED MICROPHONE + STAND *(2 available)* (\$20 EACH)

WIRELESS MICROPHONE *(2 available)* (\$40 EACH)

MUSIC STANDS *(12 available)* (\$5 EACH)

KEYBOARD + STAND (\$50)

16 X 20 X 2 FT STAGE *(in any configuration)* (\$150)

GREY PIPE & DRAPE BACKDROP (\$50)
(to move or remove existing backdrop)

TECHNICIAN FOR THEATRICAL LIGHTING DESIGN/TRANSITIONS
AND/OR SOUND MANAGEMENT (\$50/HR, 3 HOUR MINIMUM)

**IF YOU USE YOUR OWN SOUND/LIGHTING TECHNICIAN TO RUN A SHOW,
YOU MUST SIGN A WAIVER FOR OUR EQUIPMENT AND
ASSUME COMPLETE RESPONSIBILITY.**

EVENT RENTAL LIFECYCLE

**READ THIS
GUIDE!**

**EMAIL FOR
AVAILABILITY**
RENTALS@CLARAMIDTOWN.ORG

**SCHEDULE
15-MINUTE
SITE TOUR**

**SUBMIT
RESERVATION
FORM**

**BOOKING
CONFIRMED
W/ 50% DEPOSIT**

**PROVIDE PROOF
OF INSURANCE**

**MAKE
FINAL
PAYMENT**

EVENT DAY!